

Procurement Report for Town of Brookhaven Local Development Corporation

Fiscal Year Ending: 12/31/2024

Run Date: 03/25/2025
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	brookhavenida.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	PKF O'CONNOR DAVIES	Address Line1	P.O. 5381
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	DEPTFORD
Award Date	1/1/2024	State	NJ
End Date	12/31/2024	Postal Code	08096
Fair Market Value		Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	annual audit

2. Vendor Name	TOWN OF BROOKHAVEN IDA	Address Line1	1 Independence Hill
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	FARMINGVILLE
Award Date		State	NY
End Date		Postal Code	11738
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,591.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	SHARED SERVICES

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3. Vendor Name	UNFCU FINANCIAL SERVICES	Address Line1	INDUSTRIAL COVERAGE
Type of Procurement	Other	Address Line2	62 SOUTH OCEAN AVENE
Award Process	Authority Contract - Non-Competitive Bid	City	PATCHOGUE
Award Date	1/1/2024	State	NY
End Date	12/31/2024	Postal Code	11772
Fair Market Value	\$13,271.00	Plus 4	
Amount	\$13,271.00	Province/Region	
Amount Expended For Fiscal Year	\$13,271.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	ENTITY INSURANCE

Additional Comments